

VEHICLE PRE-TRIP INSPECTION

V.I.N. (Last four digits)_____ Date_____Time_____am pm

Inspector Signature_____Job Title_____

Before starting engine--observe and correct as necessary:

Component Cond./Operation

			<u>Needs</u>	
			<u>Repair/</u>	
<u>Good</u>	<u>Replcmnt</u>	<u>N/A</u>		
9	9	9	1.	All lights operable (headlamps, park and marker, brake, turn signal, tail, hazard, interior).
9	9	9	2.	Body and bumper damage - loose or protruding parts.
9	9	9	3.	Wheels - bent, loose, or missing lug nuts.
9	9	9	4.	Tires - inflation, damage, and tread depth (incl. spare).
9	9	9	5.	Jack, jack handle, and lug wrench.
9	9	9	6.	Flares, fire extinguisher, and first aid kit.
9	9	9	7.	Windows and mirrors (clean and properly adjusted).
9	9	9	8.	Doors' operation (include emergency exit).
9	9	9	9.	Clean (steps, step wells, floor, seats, and handrails).
9	9	9	10.	Seats and wheelchair locks' condition, proper operation, securely anchored.
9	9	9	11.	Fluid levels (radiator, engine oil, power steering, battery electrolyte and windshield washer solution.
9	9	9	12.	Drive belts condition and tension.
9	9	9	13.	Visible wiring condition.
9	9	9	14.	Wiper blades and arms condition.

Start engine and observe for proper operation--correct as necessary:

9	9	9	1.	Instruments/warning lights (amperage/voltage, temp., fuel, oil, brakes, signal, emergency flasher).
9	9	9	2.	Abnormal drive-train noise.
9	9	9	3.	Windshield wiper and washer.
9	9	9	4.	Heater, defrosting, ventilator, and air conditioner.
9	9	9	5.	Wheelchair lift/ramp.
9	9	9	6.	Radio and public address systems.
9	9	9	7.	Service and parking brakes.
9	9	9	8.	Fuel level gauge.
9	9	9	9.	Observe under-carriage and ground surface under vehicle for visible fluid leakage.
9	9	9	10.	Steering (loose, binding).
9	9	9	11.	Mirror adjustment.
9	9	9	12.	Transmission shift lever.
9	9	9	13.	Transmission shift points.
9	9	9	14.	Clutch (standard transmission).

(OVER)

OCCURRENCES IN/ABOUT VEHICLE

TIME

(Hour, Min.)

DESCRIBE

[illegible]